

# Small Business Internship Program (SBIP)

To be eligible for this program:

## For Students

- be enrolled in a post secondary education program (or have recently graduated from such a program) AND intending to return to school;
- be under the age of 30;
- be pursuing education in an information and communications technology-related field where Information Technology (IT) knowledge and skills are important (e.g. business, e-commerce studies, computer science);
- be legally entitled to work in Canada (this includes permanent residents of Canada but does not include those awaiting permanent status, or persons with temporary work visas, such as students who have graduated and have temporary work visas); and
- be willing to compete for the positions.

## For SMEs

- be a Canadian small or medium-sized enterprise (SME) with less than 500 employees;
- be incorporated or a sole proprietorship and for-profit;
- wish to enhance your e-business capability;
- contribute 25% of the student wages and related expenses.

## What are the benefits of this program?

- The SME will get financial assistance to hire post secondary students who will work on ecommerce projects.
- The Government of Canada will reimburse 75% of the eligible wages and related expenses such as statutory employee benefits, up to a total of \$10,000.
- The student gets a valuable work experience and financial assistance for their post secondary studies.

## How to apply?

SMEs that are planning an e-business project, and would like to have a student intern help them make it a reality, can download the application form available at [www.ic.gc.ca/sbip](http://www.ic.gc.ca/sbip) and submit it by email or mail for project approval to the CDÉA which administer the program in Alberta. For further details, please contact the Francophone Economic Development Council of Alberta at 780.414-6125 or by email at [marie.polydore@lecdea.ca](mailto:marie.polydore@lecdea.ca).

## What are the eligible costs?

Eligible costs that can be claimed by participating SMEs are the student interns' wages and related expenses such as statutory employee benefits.